



**NORTHAMPTON**  
**BOROUGH COUNCIL**

# **CABINET AGENDA**

**Wednesday, 5 December 2018**

The Jeffrey Room, The Guildhall, St. Giles  
Square, Northampton, NN1 1DE

6:00 pm

**Members of the Cabinet:**

**Councillor:** Jonathan Nunn (Leader of the Council)

**Councillor:** Phil Larratt (Deputy Leader)

**Councillors:** Mike Hallam, Tim Hadland, Stephen Hibbert, Brandon Eldred, Anna King and James Hill.

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**Chief Executive**

**George Candler**

If you have any enquiries about this agenda please contact  
[democraticservices@northampton.gov.uk](mailto:democraticservices@northampton.gov.uk) or 01604 837722

## PORTFOLIOS OF CABINET MEMBERS

CABINET MEMBER	TITLE
Councillor J Nunn	Leader
Councillor P Larratt	Deputy Leader
Councillor M Hallam	Environment
Councillor B Eldred	Finance
Councillor T Hadland	Regeneration and Enterprise
Councillor S Hibbert	Housing and Wellbeing
Councillor A King	Community Engagement and Safety
Councillor J Hill	Planning

### SPEAKING AT CABINET MEETINGS

Persons (other than Members) wishing to address Cabinet must register their intention to do so by 12 noon on the day of the meeting and may speak on any item on that meeting's agenda.

Registration can be by:

Telephone: (01604) 837722  
(Fax 01604 838729)

In writing: Democratic Services Manager  
The Guildhall, St Giles Square, Northampton NN1 1DE  
For the attention of the Democratic Services Officer

By e-mail to [democraticservices@northampton.gov.uk](mailto:democraticservices@northampton.gov.uk)

Only thirty minutes in total will be allowed for addresses, so that if speakers each take three minutes no more than ten speakers will be heard. Each speaker will be allowed to speak for a maximum of three minutes at each meeting. Speakers will normally be heard in the order in which they registered to speak. However, the Chair of Cabinet may decide to depart from that order in the interest of hearing a greater diversity of views on an item, or hearing views on a greater number of items. The Chair of Cabinet may also decide to allow a greater number of addresses and a greater time slot subject still to the maximum three minutes per address for such addresses for items of special public interest.

Members who wish to address Cabinet shall notify the Chair prior to the commencement of the meeting and may speak on any item on that meeting's agenda. A maximum of thirty minutes in total will be allowed for addresses by Members unless the Chair exercises discretion to allow longer. The time these addresses take will not count towards the thirty minute period referred to above so as to prejudice any other persons who have registered their wish to speak.

### KEY DECISIONS

 denotes the issue is a 'Key' decision:

- Any decision in relation to the Executive function\* which results in the Council incurring expenditure which is, or the making of saving which are significant having regard to the Council's budget for the service or function to which the decision relates. For these purpose the minimum financial threshold will be £250,000;
- Where decisions are not likely to involve significant expenditure or savings but nevertheless are likely to be significant in terms of their effects on communities in two or more wards or electoral divisions; and
- For the purpose of interpretation a decision, which is ancillary or incidental to a Key decision, which had been previously taken by or on behalf of the Council shall not of itself be further deemed to be significant for the purpose of the definition.

**NORTHAMPTON BOROUGH COUNCIL**

**CABINET**

Your attendance is requested at a meeting to be held:  
in The Jeffrey Room, The Guildhall, St. Giles Square, Northampton, NN1  
1DE

on Wednesday, 5 December 2018

at 6:00 pm.

**George Candler**  
**Chief Executive**

**AGENDA**

- 1. APOLOGIES**
- 2. MINUTES**
- 3. INTENTION TO HOLD PART OF THE MEETING IN PRIVATE IF NECESSARY**
- 4. DEPUTATIONS/PUBLIC ADDRESSES**
- 5. DECLARATIONS OF INTEREST**
- 6. ISSUES ARISING FROM OVERVIEW AND SCRUTINY COMMITTEES**
- 7. CABINETS RESPONSE TO OVERVIEW AND SCRUTINY COMMITTEE ENVIRONMENTAL SERVICES CONTRACT**

(Copy herewith)

- 8. CABINETS RESPONSE TO OVERVIEW AND SCRUTINY COMMITTEE CULTURE AND TOURISM**

(Copy herewith)

- 9. CABINETS RESPONSE TO OVERVIEW AND SCRUTINY COMMITTEE- CEMETERIES**

(Copy herewith)

- 10. 78 DERNGATE**

(Copy herewith)

- 11. PERFORMANCE OUTTURN REPORT QUARTER 2**

(Copy herewith)

**12. EXCLUSION OF PUBLIC AND PRESS**

THE CHAIR TO MOVE:

“THAT THE PUBLIC AND PRESS BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THERE IS LIKELY TO BE DISCLOSURE TO THEM OF SUCH CATEGORIES OF EXEMPT INFORMATION AS DEFINED BY SECTION 100(1) OF THE LOCAL GOVERNMENT ACT 1972 AS LISTED AGAINST SUCH ITEMS OF BUSINESS BY REFERENCE TO THE APPROPRIATE PARAGRAPH OF SCHEDULE 12A TO SUCH ACT.”

## NORTHAMPTON BOROUGH COUNCIL

### CABINET

Wednesday, 14 November 2018

**PRESENT:** Councillor Nunn (Chair); Councillor Larratt (Deputy Chair); Councillors Eldred, Hadland, J Hill, Hibbert and King.

#### 1. APOLOGIES

Apologies were received from Councillor Hallam.

#### 2. MINUTES

The minutes of the meeting held on the 17<sup>th</sup> October 2018 were agreed and signed by the Leader.

#### 3. INTENTION TO HOLD PART OF THE MEETING IN PRIVATE IF NECESSARY

There were no items to be heard in private.

#### 4. DEPUTATIONS/PUBLIC ADDRESSES

There were none.

#### 5. DECLARATIONS OF INTEREST

There were none.

#### 6. ISSUES ARISING FROM OVERVIEW AND SCRUTINY COMMITTEES

There were none.

#### 7. NORTHAMPTON LOTTERY

Councillor Eldred, as the relevant Cabinet Member submitted a report and elaborated thereon and explained that he was conscious that the lottery would be a good way of giving back to the residents and supporting funding to local good causes

- 2.1 That Cabinet recommend that a Northampton Lottery be launched as detailed in the report and:
- 2.2 That authority be delegated for the final arrangements of launching the lottery to the Chief Finance Officer, in conjunction with the Cabinet Member for Finance, including the authorisation to appoint Gatherwell Ltd. as an External Lottery Manager to operate the Northampton Lottery.
- 2.3 That the initial selection of core recipients be delegated to the Head of Customers and Communities in conjunction with Cllr A King and Cllr B Eldred and the Chief Finance Officer.

#### 8. FINANCE MONITORING TO SEPTEMBER 2018

Councillor Eldred as the relevant Cabinet Member submitted a report and noted that Corporate Management Board would continue to review the Finance Monitoring and noted that reports would be presented to Cabinet on a bi-monthly basis.

**RESOLVED:**

1. That the contents of the report be noted and that it be noted that future reports would set out the actions being taken by Corporate Management Board to address any issues arising.
2. That the capital appraisals approved under delegation as set out in Appendix 1 of the report be noted.

The meeting concluded at 6.04pm

**Appendices**

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**NORTHAMPTON**  
BOROUGH COUNCIL

**CABINET REPORT****Report  
Title**

**Cabinet's Response to Overview and Scrutiny Committee  
Environmental Services Contract Working Group**

**AGENDA STATUS:****PUBLIC**

<b>Cabinet Meeting Date:</b>	5 <sup>th</sup> December
<b>Key Decision:</b>	No
<b>Within Policy:</b>	Yes
<b>Policy Document:</b>	No
<b>Directorate:</b>	Customer and Communities
<b>Accountable Cabinet Member:</b>	Cllr Mike Hallam
<b>Ward(s)</b>	Borough Wide

**1. Purpose**

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- 1.1 To provide a response to Overview and Scrutiny Committee's pre-decision scrutiny report on the Environmental Services Contract

**2. Recommendations**

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That Cabinet gives careful consideration to the Overview and Scrutiny recommendations detailed below:-

- 2.1 Cabinet considers the interim findings of the O&S Working Group as detailed in section 3 of this interim report.
- 2.2 Notes that Overview and Scrutiny Committee is satisfied that the right processes have taken place to date. The processes to date has been robust and carried out with due diligence.
- 2.3 Notes that Overview and Scrutiny Committee is satisfied that the procurement process has been robust.

- 2.4 The Contract Manager is asked to forward details of the Notice of Motion, as set out at paragraph 2.6 of this report, to both the Council's contractor and NPH's contractor for their information; with emphasis that there must be regular liaison with local groups and forums, such as Residents' Associations and Community Forums
- 2.5 An alternative platform for public input, such as online information, in addition to Group and Forum meetings.
- 2.6 As part of the contract, the help and support that is available to individuals and groups that want to undertake clean ups around the town is widely promoted.

### **3. Issues and Choices**

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#### **3.1 Report Background**

3.1.1. The purpose of the O&S Working Group was to:

Help non-Executives understand the re provision process and the legal framework around the re-provision of the contract.

Enable non-Executives to meaningfully challenge the rigour and robustness of the process.

#### **3.1 Choices (Options)**

3.1.2 Cabinet may choose to agree to any or all of Overview and Scrutiny Committee's recommendations in full or part.

3.1.3 Overview and Scrutiny Committee have provided cabinet with a robust and detailed report to support its recommendations.

### **4. Implications (including financial implications)**

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#### **4.1 Policy**

4.1.1 There are no policy implications directly arising from this report

#### **4.2 Resources and Risk**

4.2.1. £25,000 will be set aside for community engagement projects.

#### **4.3 Legal**

4.3.1 There are no legal implications at this stage of Cabinet's consideration of the recommendations set out in paragraph 2 of the report.



#### **4.4 Equality and Health**

4.4.1 There will be an equalities impact assessment undertaken as an integral part of the process

#### **4.5 Consultees (Internal and External)**

4.5.1 A range of stakeholders were consulted with as part of the overview and scrutiny review.

#### **4.6 How the Proposals deliver Priority Outcomes**

4.6.1 This review links to the Council's Priority outcomes, Protecting our Environment (a clean and attractive town for residents and visitors), Working hard and spending your money wisely.

### **5. Background Papers**

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Overview and Scrutiny Committee Scrutiny Report – Environmental Services Contract

**Marion Goodman Head of Customers and Communities**

Appendices

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**NORTHAMPTON**  
BOROUGH COUNCIL

## CABINET REPORT

<b>Report Title</b>	<b>Cabinet's Response to Overview and Scrutiny Committee Culture and Tourism</b>
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**AGENDA STATUS: PUBLIC**

<b>Cabinet Meeting Date:</b>	5 <sup>th</sup> December 2018
<b>Key Decision:</b>	No
<b>Within Policy:</b>	Yes
<b>Policy Document:</b>	No
<b>Directorate:</b>	Customer and Communities
<b>Accountable Cabinet Member:</b>	Cllr Anna King
<b>Ward(s)</b>	Borough Wide

### 1. Purpose

- 1.1 To provide a response to Overview and Scrutiny Committee's pre-decision scrutiny report on the promotion of culture and tourism in Northampton.

### 2. Recommendations

That Cabinet gives careful consideration to the Overview and Scrutiny recommendations detailed below:-

- 2.1 A free map, highlighting key attractions, is produced and disseminated via existing infrastructure, such as the railway station, bus station, public transport and accommodation.
- 2.2 A review is undertaken of the success of the Britain's Best Surprise and funding is sought to support Northampton's contribution to it.
- 2.3 An app. that gives details of what to do and where to visit in Northampton is developed similar to that produced by Hull – [Curious Collector App](#).

- 2.4 Shoes, leather and lace manufacturing are promoted on the website “Britain’s Best Surprise.”
- 2.5 The Ghost Hunt is widened to a Heritage Walk/Trail that include tours of the theatres.
- 2.6 A trail around the town demonstrated by metal shoes is introduced.
- 2.7 The Green Badge qualification, offered by the Institute of Tourist Guiding (ITG) is investigated for Northampton in conjunction with Northampton BID. This qualification is opened to ward Councillors and Honorary Aldermen.
- 2.8 Exhibits of museum artefacts in empty retail units are displayed and promoted. As a pilot, a unit in the Grosvenor Centre is used for the display of Museum artefacts.
- 2.9 Northampton Borough Council (NBC) works with its global brands to collectively promote the Northampton offer to a wider audience.
- 2.10 A cluster comprising the Borough Council and major shoe companies in the town is developed so that they can network and share ideas.
- 2.11 Working with NBC’s Planning Department, encouragement is given to have a consistent and sympathetic appearance in accordance with Northampton’s rich architectural and cultural heritage, for shop frontages.
- 2.12 Work is undertaken on the promotion of the history of transport including the two double decker buses that have been restored by local groups. The Northampton Transport Heritage Group is consulted regarding the promotion of the history of transport in Northampton.
- 2.13 In recognising that local historians give Education and Heritage Talks throughout the year; these talks are promoted on the website “Britain’s Best Surprise”.
- 2.14 A Tourist Information Centre for Northampton, is investigated and located in a prominent place in the town, until the Museum is opened in late 2019; and a café is included in the extended Northampton Museum and Art Gallery is investigated.
- 2.15 Signs on the entrance to Northampton are erected that says what the town has to offer. “Don’t drive through, stop and visit ....”
- 2.16 Brand Northampton as an exciting place to visit.
- 2.17 Blue plaques are introduced around the town.
- 2.18 Opportunities to promote our cultural heritage with Marberg are investigated.
- 2.19 Funding is sought to maintain and upkeep monuments around the town, such as Eleanor Cross, the Tram Terminals and other historic buildings.
- 2.20 Flower displays are maintained all year round, sponsorship to purchase and upkeep more planters is sought. Branding is in keeping with the signage.

- 2.21 A Co-Ordinator role similar to that of the Tourism Executive of Leicestershire Promotions Limited is established in conjunction with Britain's Best Surprise aspirations for a Destination Management Organisation.
- 2.22 A Cultural Strategy for the Borough is developed to look at investment, opportunities, infrastructure to promote Northampton and grow the cultural sector, to make an application to be the City of Culture 2025.

### **3. Issues and Choices**

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#### **3.1 Report Background**

- 3.1.1 The purpose of the Scrutiny panel was to investigate and promote Northampton's heritage and culture on a national and global platform.

To increase visitor numbers to Northampton through its diverse heritage and cultural offering.

To increase jobs and spending linked to tourism.

To use the vehicle of tourism.

To use the vehicle of tourism to provide learning about Northampton.

- 3.1.2 Key Lines of Enquiry:

To gain an understanding of the culture and heritage within the Borough of Northampton

To gain an understanding of how Northampton's tourism, heritage and culture offer is marketed and to identify any gaps that can be developed

To receive an overview of Northampton's heritage assets

To review the extent to which a holistic image of Northampton as an attractive cultural, heritage and tourism place to visit.

To understand the roles of both Northampton Borough Council and other partners in promoting the town of Northampton.

#### **3.2 Choices (Options)**

- 3.2.1 Cabinet may choose to agree to any of all of Overview and Scrutiny Committee's recommendations in full or part.

- 3.2.2 Overview and Scrutiny Committee have provided Cabinet with a robust and detailed report to support its recommendations

### **4. Implications (including financial implications)**

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#### **4.1 Policy**

4.1.1 There are none specifically

## **4.2 Resources and Risk**

4.2.1. There are cost implications to many of the recommendations above and in some cases, these are considerable. Further work will be undertaken by officers to scope the work and where possible identify potential sources of funding. Some of the recommendations have staffing resource implications only and some of these are in the process of being implemented.

## **4.3 Legal**

4.3.1 There are no legal implications at this stage of Cabinet's consideration of the recommendations set out in paragraph 2 of the report

## **4.4 Equality and Health**

4.4.1 Equality and health implications will be taken full account of in the development of the proposed recommendation.

4.4.2 There will be an equalities impact assessment undertaken as an integral part of the process.

## **4.5 Consultees (Internal and External)**

4.5.1 A wide range of stakeholders were consulted with as part of the overview and scrutiny review.

## **4.6 How the Proposals deliver Priority Outcomes**

4.6.1 This review links to the Council's corporate priorities, particularly corporate priority 1- Northampton Alive (A vibrant successful town now and in the future.)

## **5. Background Papers**

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Overview and Scrutiny Committee Scrutiny Report – Culture and Tourism

**Marion Goodman Head of Customers and Communities**

<b>Appendices</b>
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**NORTHAMPTON**  
BOROUGH COUNCIL

## CABINET REPORT

<b>Report Title</b>	<b>Cabinet's Response to Overview and Scrutiny Committee - Cemeteries</b>
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**AGENDA STATUS: PUBLIC**

<b>Cabinet Meeting Date:</b>	5 December 2018
<b>Key Decision:</b>	No
<b>Within Policy:</b>	Yes
<b>Policy Document:</b>	No
<b>Directorate:</b>	Customer and Communities
<b>Accountable Cabinet Member:</b>	Cllr Mike Hallam
<b>Ward(s)</b>	Borough Wide

### 1. Purpose

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- 1.1 To provide a response to Overview and Scrutiny Committee's pre-decision scrutiny report on Cemeteries

### 2. Recommendations

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That Cabinet gives careful consideration to the Overview and Scrutiny recommendations detailed below:-

#### 2.1 Maintenance

That a number of maintenance and safety issues are considered for action:

Some of the large trees located in the town's cemeteries that have been planted on, or outside the burial plot investigated for removal as soon as possible.

The water tanks located in the extension at Duston Cemetery are plumbed in as soon as practicable.

The trees that are obscuring the sign at the entrance to Duston Cemetery are pruned as soon as possible.

Litter and recycling bins in situ within the cemeteries are replaced with modern bins, including recycling bins, uniformed throughout all cemeteries, where appropriate.

The footpaths and roadways in Kingsthorpe Cemetery that are in need of repair, are repaired as soon as possible.

The tops of the vaults are made secure.

The sign located at the entrance to Dallington Cemetery is cleaned and fresh signage placed behind the glass cabinet.

Signs be erected in cemeteries “Dogs to be kept on a leash at all times” “Please clean up after your dog.”

All signs erected within the borough’s cemeteries are of the same style and standard as other Borough signage.

2.2 Information regarding the usage and disposal of plastic bottles in cemeteries is produced for users. The information could be included within a Regulations Guidance booklet for users of cemeteries. All Funeral Directors are provided with a copy of the booklet.

2.3 The Policies and procedures for the usage of cemeteries within the borough are tightened up and a zero tolerance approach is applied.

#### 2.4 **Amenities and Facilities**

2.4.1 Consideration is given to the issuing to Funeral Directors based in the borough of Northampton, key passes, to the chapels in Towcester Road and Kingsthorpe cemeteries.

2.4.2 The facility of the chapels at Kingsthorpe and Towcester Road cemeteries are promoted.

2.4.3 The lack of burial space is addressed and potential new sites are investigated, for example, consideration is given to re-categorising the borough owned land (currently categorised as commercial land) that edges the cemetery at Dallington as further cemetery land.

2.4.4 A feasibility study is undertaken into the requirement of a new large crematorium and cemetery for the town that offers the required services and facilities.

### **3. Issues and Choices**

#### **3.1 Report Background**

3.1.1 The purpose of the Scrutiny Panel was to review cemeteries in the Borough, concentrating on:

Maintenance and health and safety requirements

Amenities and facilities

Financial implications

### 3.1.2 Key Lines of Enquiry

- To gain an understanding of the maintenance and health and safety requirements within the Borough's cemeteries
- To gain an understanding of the financial implications around maintenance and health and safety requirements within the Borough's cemeteries
- To gain an understanding of the financial implications around amenities and facilities within the Borough's cemeteries.

## **3.2 Choices (Options)**

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3.2.1 Cabinet may choose to agree to any or all of Overview and Scrutiny Committee's recommendations in full or part.

3.2.2 Overview and Scrutiny Committee have provided Cabinet with a robust and detailed report to support its recommendations.

## **4. Implications (including financial implications)**

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### **4.1 Policy**

4.1.1 There are no policy implications directly arising from this report

### **4.2 Resources and Risk**

4.2.1. There are cost implications to many of the recommended works above and in some cases, these are considerable. Further work will be undertaken by officers to scope the work and where possible identify potential sources of funding. Some of the recommendations have staffing resource implications only and these are in the process of being implemented as planned improvements.

### **4.3 Legal**

4.3.1 There are no legal implications at this stage of Cabinet's consideration of the recommendations set out in paragraph 2 of the report

### **4.4 Equality and Health**

4.4.1 Equality and health implications will be taken full account of in the development of the proposed recommendation.

4.4.2 There will be an equalities impact assessment undertaken as an integral part of the process.



#### **4.5 Consultees (Internal and External)**

4.5.1 A range of stakeholders were consulted with as part of the overview and scrutiny review.

#### **4.6 How the Proposals deliver Priority Outcomes**

4.6.1 This review links to the Council's Priority Outcomes, Protecting our Environment (a clean and attractive town for residents and visitors), Working hard and spending your money wisely.

### **5. Background Papers**

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Overview and Scrutiny Committee Scrutiny Report – Cemeteries

**Marion Goodman Head of Customers and Communities**

Appendices  
1



**NORTHAMPTON**  
BOROUGH COUNCIL

## CABINET REPORT

<b>Report Title</b>	<b>Request for Capital Grant - 78 Derngate</b>
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**AGENDA STATUS: PUBLIC**

<b>Cabinet Meeting Date:</b>	05 December 2018
<b>Key Decision:</b>	NO
<b>Within Policy:</b>	YES
<b>Policy Document:</b>	YES
<b>Service Area:</b>	Finance
<b>Accountable Cabinet Member:</b>	Cllr J Nunn
<b>Ward(s)</b>	All

### **1 Purpose**

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The purpose of the report is:

- 1.1 To seek approval from Cabinet to award a Capital Grant to 78 Derngate of up to £200K to provide match funding, toward a capital project to improve the Trust's financial sustainability and improve the visitor experience.

### **2 Recommendations**

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- 2.1 To approve the award of up to £200K as a Capital Grant to 78 Derngate as match funding and include in the Capital Budget for 2019-20.
- 2.2 To delegate to the Head of Service Customer and Communities in conjunction with the Cabinet Member for Community Engagement and Safety, Councillor King and Chief Finance Officer, the assessment matched funds and award of the grant.

### **3 Issues and Choices**

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#### **3.1 Report Background**

- 3.1.1 The Trustees for 78 Derngate have requested assistance with funding a major capital investment which will improve the visitor experience, accessibility and support the Trust's financial sustainability. 78 Derngate is the cornerstone attraction to the Northampton Cultural Quarter.
- 3.1.2 The Trust has a good turnover and is able to sustain its revenue costs, however it is not able to set aside funds that it should to prudently provide for future fabric and infrastructure investment. The grant would be matched with funds from HLF and/or benefactors. The investment would see the facility more capable of holding moderate sized events and host larger numbers of visitors. It would also improve the accessibility of the venue, gardens, shop and café areas.
- 3.1.3 Further details of the Trust and the project, provided by the Trust, are included in the Appendix. The indicative cost of the proposed improvements is estimated to be between £300K and £400K.
- 3.1.4 The match funding proposal would see Northampton Borough Council providing a £ for £ match to funds acquired by the Trust from either the HLF and/or benefactors, up to a maximum contribution of £200K.

#### **3.2 Issues**

- 3.2.1 The Trust will need to provide detailed plans and costings of the project, seek formal planning permission and appropriate approvals.
- 3.2.2 The Trust will need to apply for HLF support and/or funding from benefactors or other sources to access the Council's match funding, they will also have to demonstrate they have access to funds to support any cost over-run.

#### **3.3 Choices**

- 3.3.1 Cabinet have the choice to approve the award of capital grant, in principle and include in the Capital Programme for 2019-20, or decline the request.

#### **3.4 Next Steps**

- 3.4.1 The Trustees will develop a final costed design for the extension and seek funding from the Heritage Lottery Fund and local benefactors. Once the project cost is refined and the match funds proven, the Head of Service for Housing and Wellbeing will release the appropriate value of Capital Grant.

### **4 Implications (including financial implications)**

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#### **4.1 Policy**

4.1.1 There are no policy implications arising from this report.

#### **4.2 Resources and Risk**

4.2.1 There are no risks associated with this request. The resources required are in the main body of the report and will only be released if match funding is acquired.

#### **4.3 Legal**

4.3.1 In order to ensure that financial safeguards are in place it may be necessary to consider an appropriate legal agreement with the Trust which can be processed by the Borough Secretary in consultation with the Cabinet Member for Customers and Community Safety and the Chief Finance Officer.

#### **4.4 Equality and Health**

4.4.1 There are no equality and health issues. Although supporting this application will improve accessibility to this cultural facility.

#### **4.5 Consultees (Internal and External)**

4.5.1 Trustees of 78 Derngate and the Corporate Management Board

#### **4.6 How the Proposals deliver Priority Outcomes**

4.6.1 This supports the Council's Corporate Plan objective of supporting the development and sustainability of the Cultural Quarter. Which in turn supports tourism and the visitor experience to Northampton.

#### **4.7 Other Implications**

4.7.1 None

### **5 Background Papers**

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None

**Stuart McGregor**  
**Chief Finance Officer**  
**Ext. 8347**

### **Outline case for extending the atrium area at 78 to 82 Derngate**

78 Derngate is the only Charles Rennie Mackintosh house outside of Scotland. Its significance to the heritage of the nation cannot be overstated nor its influence on architecture and design in the early years of the 20th Century. It is a key attraction for the town with visitors from around the world.

This proposal should be seen in the context of a diminishing high street retail sector which is a trend throughout the UK not just Northampton and all towns are seeking ways to breathe life back. This proposal offers one way to back a successful enterprise that forms a key part to the Cultural quarter of the town.

With the relocation of the University, the need and demand for better and unique cultural activities cannot be ignored.

82 Derngate is a Grade 2 listed building within the Derngate conservation area of Northampton, it forms part of the Charles Rennie Mackintosh House and galleries. It provides accommodation for the reception, video room, shop, restaurant, two galleries, office and meeting rooms plus cloakrooms on three floors and a basement.

The aim for undertaking this building project is to provide several benefits. The Trust has been in existence for 20 years with no public revenue funding. Each year it has made a cash surplus but there remains a risk that in the future there will not be the reserves to maintain and replace worn out infrastructure and materials. The extended floor space will provide for a better and bigger shop with better customer flow, producing more sales. Whereas the existing configuration makes it almost impossible to cater for a normal coachload of visitors, the proposed layout will provide an area sufficient to manage this lucrative trade. It will enable more events to be produced, bringing in a new revenue stream and provide a corporate hospitality venue. The Trustees believe this will be a more sustainable business model which will draw in new audiences for the House. We have gained a reputation for the sale of quality craft and art works. We would like to provide a venue for performing arts to the same standard.

The extra space created by the extension will provide the possibility for improved independent disabled access. At present we must use temporary ramps to enable access. This increased accessibility will not only benefit the wheelchair disabled but also provide us with an opportunity to reconfigure and improve the customer flow through the three properties. The increase in floor space will also help to provide better education facilities, especially for schools.

The overall aim is to provide increased revenue to build the necessary funds to ensure the long-term future of this national treasure.

The new extension will extend to the bottom edge of the steps and in line with the rear wall of 82 Derngate. The extension will be double height with a flat roof. The extension could enable the construction of a mezzanine area at first floor level.

The new area will enable relocation of the shop from the room it is in presently and the option for this to become either the Management office or a coffee bar. The atrium will also house a new reception desk. The new shop area will triple the existing selling space. It will provide independent disabled access to 80 Derngate where the lift is located.

The new mezzanine will create a flexible space linked to the existing galleries. This would provide extra exhibition space, a public performing area capable of seating an audience of up to 100 people and the flexibility needed to cater for larger groups and corporate events. It will enable better disabled access to all galleries.

General lighting will be needed for the area. This will need to be accessible without the use of scaffolding. For the shop area a generous number of floor sockets will be needed to provide display lighting. For the mezzanine areas spot lighting for wall exhibits will be required.

Heating for the area at present is provided by gas radiator central heating. These could either be moved or underfloor heating could be considered. An additional benefit may arise if the solar gain and excess heat generated by the new construction to be ventilated to 78/80 via a heat exchanger providing free/cheap heating for these buildings where the existing infrastructure could be adapted relatively cheaply.

If possible, we would like more storage space for chairs etc. A void may be created where the existing steps are. This will need to be dry and secure.

The possibility exists to create outside terraced seating and access to the garden.

Appendix 1 – Q2  
report 2018-2019



## CABINET REPORT

<b>Report Title</b>	Corporate Performance All Measures Report Quarter 2 – 1 <sup>st</sup> July 2018 – 30 <sup>th</sup> September 2018
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**AGENDA STATUS:**                      **Public**

<b>Cabinet Meeting Date:</b>	5 <sup>th</sup> December 2018
<b>Key Decision:</b>	No
<b>Within Policy:</b>	Yes
<b>Policy Document:</b>	No
<b>Directorate:</b>	Chief Finance Officer
<b>Accountable Cabinet Member(s):</b>	Councillor P Larratt
<b>Ward(s)</b>	n/a

### 1. Purpose

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- 1.1 To inform Cabinet of the council's performance indicators figures for 2018-2019 Quarter 2 (Reporting period: 1<sup>st</sup> July 2018 to 30<sup>th</sup> September 2018.)

### 2. Recommendations

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- 2.1 That Cabinet review the contents of the performance report (Appendix 1) and recommend actions to be taken, if any, to address the issues arising.

### 3. Issues and Choices

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#### Report Background

- 3.1 Data is collected across a range of locally developed indicators which are collected on a monthly, quarterly, four monthly or on an annual basis. These form the basis of the council's performance monitoring process. Cabinet members receive information on all the measures through the Corporate Performance All Measures Report (Appendix 1). This enables the monitoring of the Corporate Plan within their portfolios on a regular basis.

This report summarises the council’s monthly and quarterly performance indicators figures for 2018 Quarter 2:

The appended report details:

- A performance dashboard overview for each of the corporate themes
- Key Performance Indicator (KPI) results with supporting commentary

## Issues

### Progress against Corporate Plan priorities

3.2 70% of performance measures where data was available reached their target or performed within agreed tolerances or above for the Corporate Plan priorities. This has remained the same since the last report.

Reporting for the Veolia contract is still being finalised although the contractor has started to submit figures which line up with previous KPIs. Measures that were reported every four months will be reported monthly from Quarter 3 to give a more accurate picture of performance.

The Asset team have resumed reporting on KPIs.

Reporting continues to be a problem within the Agresso system. This is being investigated by the HR system with help from the Governance team to ensure correct reporting.

### Overall indicator performance against targets

3.2.1 The overall performance percentages compared to the previous quarter are as follows:

Performance Status	2017-18		2018-19	
	Q3 %	Q4%	Q1 %	Q2%
Blue (Exceptional or over performance)	23.53	21.21	20.00%	13.33%
Green	35.29	39.39	40.00%	46.67%
Amber (Within agreed tolerance)	8.83	9.09%	10.00%	10%
Rounded total	67.64	69.69	70.00%	70%
Red (Outside agreed tolerances)	32.35	30.04	30.00%	30%

3.2.2 The exceptions, the highs and lows for this reporting quarter are detailed below:



3.2.3 The below exceptions are to be considered by Management Board as to whether any of these are considered to be classified as corporate risks.

<b>High Performing Highlights (Exceptional or Over Performing)</b>		
ESC01n	<b>Total Bins/boxes missed in period</b>	The figures for this quarter reached a peak in June due to problems with the change of contractor. We are now getting this back under control and this is now showing to be performing exceptionally in September, although the first quarter has pulled the figures out and this may affect the annual figures.
ESC04	<b>% of household waste recycled</b>	Due to the co-mingling scheme this is showing an improvement in recycling.
NI157b	<b>Minor Planning Applications</b>	Reporting at 100% for quarter 2 – current profiled target is 95%
NI157c	<b>Other Planning Applications</b>	100% for quarter 2– current profiled target is 95%
HMO01	<b>HMOS with Mandatory licence</b>	The number of properties licenced exceed the estimated target. Target is 340 and the report shows as 388 licenses granted.
HML09	<b>No of households for who full homelessness duty is accepted</b>	Due to a change in the law this is now expected to fall in line with previous targets.
<b>Lower Levels of Reported Performance (Outside Agreed Target Tolerance)</b>		
ESC01n	<b>Total Bins and Boxes reported as missed</b>	Red overall for the year so far due to the non-reporting of the previous contractor. The month of September showed an exceptional performance and it is hoped this will move into acceptable levels going forward.
ESC05 ESC06 ESC07 ESC08	<b>Litter Detritus Graffiti Fly Posting</b>	All these 4 monthly measures are difficult to line up with quarterly reporting. We are working closely with the contractor to ensure robust monthly reporting going forward, and they will be reported monthly
ESC09	<b>% of Fly tipping incidents removed within 2 days of reporting</b>	Although still red, this is an area already showing improvement under the new contractor. We will monitor closely to ensure this continues.
HML01	<b>Number of households that are living in temporary accommodation</b>	As expected the number of households in temporary accommodation has risen since the introduction of the homelessness Reduction Act 2017. Changes to the housing allocations and choice based lettings policy.
HML07	<b>Number of households that are</b>	Over the coming months there will be a restructure of the Housing Options and Advice Service to ensure that the service

	<b>prevented from becoming homeless</b>	works as efficiently and effectively as possible. Figures are slightly improved on last quarter.
<b>PP22</b>	<b>% Hackney Carriage and private hire vehicles inspected which comply with regs.</b>	Information for July and August was not available. This is being investigated.
<b>PP53a</b>	<b>% Service Requests responded to within 5 working days</b>	Figures during July and August fell below target as holidays and ongoing sickness impacted on a small team.
<b>MPE01</b>	<b>No of new businesses locating on NWEZ</b>	The project has reached the end of the first phase and all available units are now occupied. Further growth requires investment in infrastructure and work is underway to develop the EZ and Northampton more widely. This also impacts on the number of new jobs created.
<b>MPE02</b>	<b>NWEZ New Jobs</b>	

### Data Quality

- 3.2.4 The council has processes in place to ensure that the data and information it provides to support management decision-making is as reliable as possible. The council has a strategy to improve data quality and service areas are working to achieve the objectives within it.

## 4. Implications (including financial implications)

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### Policy

- 4.1.1 Corporate performance measures are monitored monthly, quarterly or on a four monthly basis to track progress towards delivering the council's priorities, as detailed in the Corporate Plan.
- 4.1.2 Service areas review and develop objectives annually through the service planning process. Measures and targets are identified to help track delivery of the council's priorities and highlight any issues or risks.

### Resources and Risk

- 4.2 Each service area has an annual plan that details how the Corporate Plan priorities will be delivered. The service plans are risk assessed and each service area will have their own service risk register. The service risk registers are assessed and, where necessary, will feed into the corporate risk register process.
- 4.3 The risk process includes challenging and confirming the capacity and ability to deliver as well as the confirming continued priorities. These will be assessed as to whether these are within the levels of accepted risk appetite for the organisation.

## **Legal**

- 4.3 There are no specific legal implications arising from this report.

## **Equality and Health**

- 4.4 There is no specific health or equalities implications arising from this report as it is for information only.

## **Process and Consultees (Internal and External)**

## **How the Proposals Deliver Priority Outcomes**

- 4.5 Performance monitoring (financial and non-financial) to improve performance is good practice, in terms of efficient and effective management. It focuses on the key areas and therefore contributes directly to one of the 2016-20 priorities of the Corporate Plan “Working hard and spending your money wisely” through quality modern services.

## **Other Implications**

- 4.6 There are no other implications arising from this report.

## **5. Background Papers**

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Appendix 1: Corporate Performance – All Measures Report – Quarter 2 September 2018

**Jan Stevenson**  
**Governance & Compliance Support Officer**

# Corporate Performance

## All Measures Report

September 2018

24

NORTHAMPTON  
BOROUGH COUNCIL

## Introduction

The report details the full list of performance measures monitoring the Council's Corporate Plan by corporate priority and is published quarterly.

The measures contained within this report are monitored on a monthly, quarterly, half yearly or four monthly basis.

Performance is reported against the latest report period and then by overall performance year to date (YTD). Overall YTD performance is monitored against the current profiled target and helps us to keep track of the progress towards meeting the annual target.

Performance comparison against the same time last year is highlighted where comparative data is available.

## Report Key:

-  Exceptional or over performance
-  On or exceeding target
-  Within agreed tolerances
-  Outside agreed target tolerance
-  Good to be low: Better
-  Good to be low: Worse
-  Good to be High: Better
-  Good to be High: Worse
-  No change
-  No data or target available
-  No data available
-  No target available

NORTHAMPTON  
BOROUGH COUNCIL

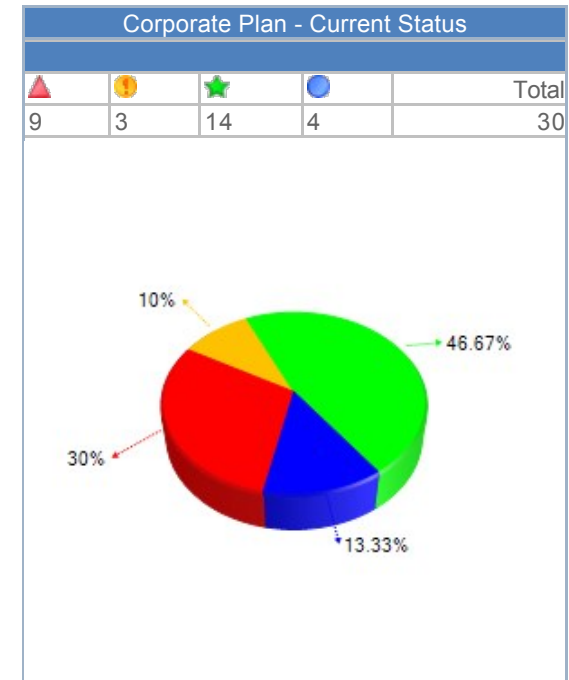
# NBC Corporate Plan

The table below has been included for informational purposes, and shows the current year to date performance of each element of the Corporate Plan. The alerts are generated from the Performance Indicators which each service area aligned to the 8 priorities during the service planning process.

Corporate Plan	
	YTD
<b>NBC Corporate Plan - Securing Northampton's Future</b>	!

Theme
Working Hard and Spending your Money Wisely - Delivering quality modern services
Safer Communities - Making you feel safe and secure
Protecting Our Environment - A clean and attractive town for residents and visitors
Northampton Alive - A vibrant successful town for now and the future
Love Northampton - Enhancing leisure activities for local people and encouraging participation
Housing for Everyone - Helping those that need it to have a safe and secure home

26



Monthly Measures

Measure ID & Name	Jun 18	Jul 18	Aug 18	Sep 18	Overall perf. to date	YTD	Current Profiled Target	Outturn Target	Polarity	Perf. vs. same time last year	YTD value same time last year
+ AST05a External rental income demanded against budgeted income (M) We demand 100% of rents due every month.	100.00 %	100.00 %	100.00 %	100.00 %	100.00 %		95.00 %	95.00 %	Bigger is Better		?
Source Date 30/09/2018											
+ AST05b % commercial rent demanded within the last 12 months (more than 2 months in arrears) (M) We are currently looking to recruit a dedicated member of staff whose sole responsibility will be debt collection.	?	94.10 %	94.20 %	92.30 %	92.30 %		98.00 %	98.00 %	Smaller is Better		?
Source Date 30/09/2018											
AST12 % achieved where return on (sub group) investment properties meets agreed target rate (M) This KPI will no longer used and will not be reported on going forward.	?	?	?	?	?	?	?	-	Bigger is Better		?
Source Date 30/09/2018											
+ BV008 Local invoices paid within 10 days (M) Performing within targets, although there has been a slight decline in paid invoices by LGSS which will be monitored.	99.60	97.40	93.17	87.16	87.16		80.00	80.00	Bigger is Better		88.98
Source Date 30/09/2018											
+ BV008 Percentage of invoices for commercial goods & serv. paid within 30 days (M) Although 100% was achieved in July, August and September showed a slight dip, which is within tolerances. This will be monitored over the next quarter to ensure that it does not fall any further and returns to target.	99.60 %	100.00 %	97.40 %	98.30 %	98.30 %		99.00 %	99.00 %	Bigger is Better		98.70 %
Source Date 30/09/2018											
+ BV012_ 12r Ave. no. of days/shifts lost to sickness for rolling 12 month period (M) Due to a restructure on Agresso it has not been possible to report the sickness figures for this quarter. We are working with the Agresso team to ensure reporting resumes for Quarter 3.	11.20	11.08	?	?	?	?	10.20	10.20	Smaller is Better		11.14
Source Date 30/09/2018											
							?	-			
Source Date 30/09/2018											
+ CS05 Percentage satisfied with the overall service provided by the Customer Service Officer (M) 15 received, 13 satisfied, 2 dissatisfied	94.44 %	100.00 %	100.00 %	86.67 %	93.94 %		90.00 %	90.00 %	Bigger is Better		94.68 %
Source Date 30/09/2018											
+ CS13a % of calls for NBC managed services into contact centre answered (M) Customer Services hit an overall target of 81.1% in September against the 90% target. Due to the recent changes with our waste and recycling contractors Veolia, we have seen an increase in "Streetscene" calls with an additional 3,044 contacts in comparison with August. This high increase has caused a higher average wait time. This increase has also caused other areas to see a reduction in service.	95.60 %	95.27 %	95.37 %	81.15 %	92.64 %		90.00 %	90.00 %	Bigger is Better		88.12 %
Source Date 30/09/2018											
+ CS14a % OSS customers with an appointment seen on time (M) The Customer Services One Stop Shop continues to perform well, and hit an overall target of 96.7% of customers seen within 10 minutes. This has reduced in comparison to August's target achievement. We have seen an overall decrease in the number of appointments book in comparison to August with a difference of 35 contacts. Drop In documentation has decreased in comparison to August by 51 contacts.	96.4 %	94.9 %	97.3 %	97.9 %	96.0 %		90.0 %	90.0 %	Bigger is Better		93.4 %
Source Date 30/09/2018											
+ ESC01n Total bins/boxes missed in period (M) The figures for this quarter reached a peak in June, largely down to the change of contractor. This is now reducing and is expected to continue to improve during the coming months. The performance indicators are monitored on a monthly basis to embed the downward trend and correct behaviours.	475	454	400	297	2,193		1,332	3,294	Smaller is Better		2,963
Source Date 30/09/2018											

Monthly Measures

Measure ID & Name	Jun 18	Jul 18	Aug 18	Sep 18	Overall perf. to date	YTD	Current Profiled Target	Outturn Target	Polarity	Perf. vs. same time last year	YTD value same time last year
+ ESC02 % missed bins corrected within 24hrs of notification (M)	81.68 %	85.02 %	85.25 %	86.53 %	86.53 %		84.00 %	84.00 %	Bigger is Better		94.33 %
The new contractors are showing good response times to reports of missed bins. They are meeting targets.											
Source Date 30/09/2018											
+ ESC04 % household waste recycled and composted (NI192) (M)	46.39 %	38.09 %	48.67 %	53.85 %	53.85 %		49.00 %	49.00 %	Bigger is Better		45.08 %
Co-mingling has now been introduced across the borough with a roll out of new bins. This performance indicator is expected to show significant improvements over the coming months as the new system embeds with residents.											
Source Date 30/09/2018											
+ ESC09 % of Fly Tipping incidents removed within 2 working days of notification (SO2) (M)	37.63 %	59.86 %	47.02 %	81.14 %	81.14 %		98.00 %	98.00 %	Bigger is Better		99.83 %
This was an area of concern with the previous contractor. Veolia have now scheduled a clearer cycle of cleaning which includes litter bins and fly tips. This should ensure that all areas will see an increased cycle and improvement in standards. We will work closely with the contractor on this.											
Source Date 30/09/2018											
+ HML01 Total no. of households living in temporary accommodation (M)	271	263	256	271	271		180	180	Smaller is Better		177
As expected, the number of households in temporary accommodation has risen since the introduction of Homelessness Reduction Act 2017. Changes to the Housing Allocations and Choice Based Lettings Policy, effective 1 November 2018, will mean that households will no longer have to wait until after the 56 day duty to relieve their homelessness has ended before they are accepted and placed into the highest priority band on the Housing Register. This will reduce the length of time that an accepted household will spend in temporary accommodation. In addition, over the coming months there will be a restructure of the Housing Options & Advice Service which will provide additional resources to focus on moving households on from temporary accommodation into the private rented sector tenancies.											
Source Date 30/09/2018											
HML07 Number of households that are prevented from becoming homeless (M)	31	26	24	31	162		300	600	Bigger is Better		437
Preventing homelessness, especially when it involves the loss of private rented accommodation (the main cause of homelessness), continues to be extremely difficult, due to the lack of affordable housing and the fact that many people are still approaching the Council for assistance at a late stage when the options are more limited. A planned restructure of the Housing Options & Advice Service will support the Council's efforts to prevent homelessness.											
Source Date 30/09/2018											
HML09 Number of households for whom a full homelessness duty is accepted (M)	26	19	22	18	125		480	960	Smaller is Better		311
The team has now determined all of the homelessness applications that it received prior to the introduction of the Homelessness Reduction Act 2017 in April 2018. This means that, from now on, all decisions to 'accept' a rehousing duty under the homelessness legislation will be made after the Council has discharged its duty to 'relieve' the household's homelessness for 56 days. The number of homelessness acceptances is likely to rise as the team continues to focus on reducing its large caseloads.											
Source Date 30/09/2018											
+ IG03 % FOI/EIR cases responded to within 20 working days (M)	86.0 %	97.0 %	100.0 %	100.0 %	100.0 %		100.0 %	100.0 %	Bigger is Better		97.4 %
76 requests received and all responded to on time.											
Source Date 30/09/2018											
+ IG04 % Subject Access requests responded to within 40 days (M)	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %		100.0 %	100.0 %	Bigger is Better		92.9 %
4 Subject access requests received in this period and all responded to within time											
Source Date 30/09/2018											
+ NI157a % Major Planning applications determined in 13 weeks or agreed extension (M)	100.00 %	100.00 %	100.00 %	100.00 %	100.00 %		100.00 %	100.00 %	Bigger is Better		?
100% applications determined within agreed time scales.											
Source Date 30/09/2018											
+ NI157b % of 'minor' planning apps determined within 8 weeks or agreed extension (M)	100.00 %	97.30 %	100.00 %	100.00 %	99.53 %		95.00 %	95.00 %	Bigger is Better		?
100% applications determined within agreed time scales.											
Source Date 30/09/2018											

28



Monthly Measures

Measure ID & Name	Jun 18	Jul 18	Aug 18	Sep 18	Overall perf. to date	YTD	Current Profiled Target	Outturn Target	Polarity	Perf. vs. same time last year	YTD value same time last year
+ NI157c % of 'other' planning apps determined within 8 weeks or agreed extension (M)	98.36 %	100.00 %	100.00 %	100.00 %	99.79 %		95.00 %	95.00 %	Bigger is Better		?
0% No Major Appeal Decisions were made during this period 100% applications determined within agreed time scales.											
Source Date 30/09/2018											
+ PP06 % change in serious acquisitive crime from the baseline (M)	0.00 %	0.00 %	0.00 %	0.00 %	0.00 %		0.00 %	-100.00 %	Smaller is Better		-44.81 %
Source Date 30/09/2018											
+ PP22 % Hackney Carriage and private hire vehicles inspected which comply with regulations (M)	76.47 %	0.00 %	23.00 %	12.00 %	12.00 %		40.00 %	70.00 %	Bigger is Better		64.29 %
There were no checks carried out in July as staff were not available due to holidays. In August 29 checks were carried out and six vehicles were found to have safety defects which meant they were taken off the road until this were addressed. A range of other breaches were discovered in 18 vehicles, although some of these were multiple offences on the same vehicle. For September of the 40 vehicles inspected 12 passed, 10 had safety issues, and there were 11 minor breaches. All taxi owner/drivers who are found breaching conditions receive written warnings and the breach is added to their record.											
Source Date 30/09/2018											
+ PP53a % Service Requests responded to within 5 working days (M)	88.48	81.36	83.40	95.21	85.37		92.00	92.00	Bigger is Better		78.40
Figures during July and August fell below target, due to staff holidays and illness impacting on a small team.											
Source Date 30/09/2018											

### Quarterly Measures

Measure ID & Name	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 18	Sep 18	Oct 18	Overall perf. to Date	YTD	Current Profiled Target	Annual Target	Polarity	Perf. vs. same time last year	YTD value same time last year
HMO01 No. HMOs with Mandatory licence (Q)	403	405	406	388	388	340	340	Bigger is Better		387							
Performing above target.																	
Source Date 30/09/2018																	
HMO08 No. of HMOs with an additional licence (Q)	507	512	490	376	376	550	550	Bigger is Better		500							
The number of HMOs with an additional licence has fallen. It is not an indication that we are pursuing less, just that the number required is less.																	
Source Date 30/09/2018																	
IG01 % LGO cases responded to within 28 days (excl. pre-determined cases) (Q)	100.0 %	100.0 %	50.0 %	100.0 %	100.0 %	100.0 %	100.0 %	Bigger is Better		100.0 %							
All cases were dealt with within timeframe.																	
Source Date 30/09/2018																	
IG02 Av. days to respond to LGO enquiries (excl. pre-determined cases) (Q)	25.00	25.00	29.50	28.00	28.00	28.00	28.00	Smaller is Better		28.00							
Complaint related to a planning approval and sale of Council land. The response was completed within the extended target time provided by the LGO. The decision notice found no fault & no maladministration.																	
Source Date 30/09/2018																	
MPE01 No. of new businesses locating on NWEZ (Q)	5	3	2	3	5	10	20	Bigger is Better		5							
The project has reached the end of its first phase and all available units are occupied. Further growth requires investment in infrastructure and work is underway to develop a campaign to market the Enterprise Zone and Northampton more widely. The business rate relief incentive finished in April 2018.																	
Source Date 30/09/2018																	
MPE02 No. of new jobs created on NWEZ (Q)	24	6	16	6	22	100	200	Bigger is Better		25							
Source Date 30/09/2018																	
PP16 % Off licence checks that are compliant (Q)	50.00 %	75.00 %	54.55 %	55.56 %	55.17 %	60.00 %	60.00 %	Bigger is Better		16.67 %							
As always we target the off licences where we expect to find non compliance.																	
Source Date 30/09/2018																	
TCO05n Town Centre footfall (Q)	4,387,058	3,268,498	3,864,070	3,617,163	7,481,233	7,700,000	14,700,000	Bigger is Better		8,163,736							
Figures for the quarter have dipped over the summer months. Conversely, the very hot summer meant that people spent less time out of doors than might have been expected and there may also have been an effect from the closure of M&S in August, although the market event did see plenty of support. A number of events are planned for the third quarter of the year so it is hoped that this, combined with the opening of the University will see figures improve and reach expected targets.																	
Source Date 30/09/2018																	

4 Monthly Measures

Measure ID & Name	Nov 17		Mar 18		Jul 18		Overall perf. to Date	YTD	Current Profiled Target	Annual Target	Polarity	Perf. vs. same time last year	YTD value same time last year
+ ESC05 % of Land and Highways assessed falling below an acceptable level - Litter (NI195a) (4M)	3.17 %		5.67 %		?		4.39 %		2.00 %	2.00 %	Smaller is Better		3.33 %
This information has not been collected due to contract start up with Veolia. A review of the way this data is collected in line with other PIs which will be either monthly or quarterly. We are working with the contractor to ensure robust data is reported going forward.													
Source Date 31/07/2018													
+ ESC06 % of Land and Highways assessed falling below acceptable level - Detritus (NI195b) (4M)	2.17 %		3.50 %		?		3.26 %		4.00 %	4.00 %	Smaller is Better		2.66 %
This information has not been collected due to contract start up with Veolia. A review of the way this data is collected in line with other PIs which will be either monthly or quarterly. We are working with the contractor to ensure robust data is reported going forward.													
Source Date 31/07/2018													
+ ESC07 % of Land and Highways assessed falling below acceptable level - Graffiti (NI195c) (4M)	0.50 %		1.00 %		?		0.75 %		2.00 %	2.00 %	Smaller is Better		0.65 %
This information has not been collected due to contract start up with Veolia. A review of the way this data is collected in line with other PIs which will be either monthly or quarterly. We are working with the contractor to ensure robust data is reported going forward.													
Source Date 31/07/2018													
+ ESC08 % of Land and Highways assessed falling below acceptable level - FlyPosting (NI195d) (4M)	0.00 %		0.00 %		?		0.00 %		2.00 %	2.00 %	Smaller is Better		0.00 %
This information has not been collected due to contract start up with Veolia. A review of the way this data is collected in line with other PIs which will be either monthly or quarterly. We are working with the contractor to ensure robust data is reported going forward.													
Source Date 31/07/2018													

## Major Project update

### Delivery of the Northampton Waterside Enterprise Zone

The University of Northampton reported 44 construction jobs in Quarter 2 with a further £11.75m being secured to support the development works. The university funded construction is now complete with the University officially open for students from September.

Source Date 30/09/2018

### Development of the Greyfriars site

Proposals to undertake fresh study to determine best options for the development of the Greyfriars/Belgrave House site are being discussed with the Leader of the Council. The study now completed and Northamptonshire Partnership Homes are in discussions with Legal and General on the best way to implement this project.

Source Date 30/09/2018

### Restoration and regeneration of Delapre Abbey and Park

The project is near completion. A 'Breedon' surface laid around the Abbey has developed some issues which need to be rectified. Phase 1 and Phase 3 are complete. Phase 3 is due for completion by the first week in December. This is per the original programme.

Source Date 30/09/2018

### Delivery of the Business Incentive Scheme and account management to key businesses

Eight new businesses were supported in Q2 creating 25 additional jobs and attracting £112,743 of private sector investment. For 2017/2018 24 businesses were supported with £202,220 committed grants, 96 jobs created that leveraged approximately £924,804 of private sector investment.

Source Date 30/09/2018

### Delivery of the Four Waterside Development

Awaiting proposal and master plan from development partner for a scheme based on three pre-lets. Development proposals have been received from the developer and are being reviewed, prior to being presented to South East Midlands Local Enterprise Partnership in October.

Source Date 30/09/2018

### Development of the Cultural Quarter

Museum Project. A contractor has now been appointed for the new development at the Museum and works commenced in September. The project will see a dramatic transformations of the NMAG in Guildhall road with a major expansion more than doubling the available public space. This will include a new reception and shop, a new shoe gallery showcasing the internationally important shoe collection, schools and activity spaces, and other new visitor facilities. The first major element of work will be demolition of the bridge connecting the Guildhall Road building and the Old Gaol Block. Despite the complexity and issues present by joining together three historic buildings the contractor Wildgoose has confirmed it will deliver the whole project within budget by spring 2020. The full press release is on the NBC Website and was issued on 13 September 2018.

Source Date 30/09/2018

### Development of the Cultural Quarter - Vulcan Works

Full Official Journal of European Union tender process commenced in August. The ERDF application was approved in September for the sum of £3.06 million. Tender period deadline is 22nd October 2018. Cllr Hadland confirmed that this is the second tranche of funding NBC has successfully bid for. The project plans to build opportunities for start-ups and young businesses in the creative and IT sectors, with a total of 59 letting units of variable sizes and levels of specification. A full press release can be found on [www.northampton.gov.uk/news](http://www.northampton.gov.uk/news) published on 28th September.

Source Date 30/09/2018

### Delivery of the Castle Station development

Discussions remain ongoing for this project. An initial meeting with NBC, Network Rail, DFT and West Midlands Trains has taken place. A further meeting is scheduled upon Network Rail and West Midlands Trains gathering evidence and data. A meeting with Network Rail is scheduled for October to discuss the multi storey car park, should they agree to proceed then a further meeting will be held with potential funders to ascertain the best way to deliver the project. The issue of secondary lift access for disabled people will also be pursued.

Source Date 30/09/2018